



www.HoltonMountainRentals.com

# EMPLOYMENT VERIFICATION

Complete "Applicant Information" and present to Employer for Completion.

Return completed form to Holton Mountain Rentals via Fax: (828) 264-3725, Email: Leasing@HoltonMountainRentals.com or Applicant can attach it to their HMR Rental Application.

## APPLICANT INFORMATION (Completed by Applicant):

This form is to gather Employment Information of the individual mentioned below whom has applied to rent with our Company.

Unit applying for: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

I hereby give permission to release my Employment Information to Holton Management, Inc. d.b.a. Holton Mountain Rentals.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CURRENT ADDRESS (Completed by Applicant):

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## EMPLOYMENT INFORMATION (Completed by Applicant):

Previous Employee / Current Employee / Future Employee

Start Date (MM/YY): \_\_\_\_\_ End Date (MM/YY): \_\_\_\_\_

Employer/Business Name: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email Address: \_\_\_\_\_

## EMPLOYER VERIFICATION (To be completed by Employer):

Position Held? \_\_\_\_\_

Salary: \$ \_\_\_\_\_ Bi-Weekly / Monthly / Hourly If hourly, # of Hours \_\_\_\_\_ per week.

How long has the above-referenced individual work(ed) for your company? \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employer Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_